The Royal Wolverhampton

OP89 - Appendix 1

Flow Chart - Internal Process for Death Certification (exc AMU / ED / ICCU)

Patient Death Occurs on Ward (exc AMU / ED / ICCU)

Clinical Notes / Property MUST be sent to General Office

Standard Completion of Medical Certificate of Cause of Death (MCCD)

Consultant/Senior to confirm cause of death

General Office: Contact Doctor for completion of MCCD

Doctor goes to General Office Complete Medical Certificate of Cause of Death (Med A)

General Office: Contact family and issue MCCD

Cremation

Form to be completed (at General Office) by Doctor who completed MCCD or Doctor who treated patient

2nd Part: Doctor to complete in General office once patient viewed

General Office: Contact Funeral Director (collect deceased & forms)

Coroner – Further Investigation Required

Coroner's referrals must be completed

http://intranet.xrwh.nhs.uk/news/news articles/online coroners referrals.aspx

Outcome of referral returned to General

General Office informs relevant Ward

Refer to Coroner if under 24hrs of Hospital Post Mortem admission or within 30 days of surgery (Required or Requested)

online:

Consent required from family

Consent form done by person with specific training in Consent for Post Mortem

Form completed & returned

to General Office

the MCCD needs to be completed if Coroner instructs

Ward contacts appropriate Doctor to

issue Death Certificate

office by Coroner

General office: Release form with Death Certificate to family Funeral Director

Burial

Notes, Death Certificate & property to be taken to General Office

Coroner's Post Mortem

Family contacted by Coroner

General office sends notes to Mortuary

Coroner will issue Death Certificate in due course

NB: Death Certificate must be completed within 72hrs maximum. Wherever possible the death certificate should be completed within 24hrs of the death occurring.